

**OFFICE OF THE COUNCILLORS,
BARUIPUR MUNICIPALITY
BARUIPUR, SOUTH 24 PARGANAS.**

NOTICE INVITING TENDER

N.I.T. NO. - 27/BM/TENDER/20-21

Date- 18.02.2021

Tender in sealed covers in printed Tender Forms as specified hereinafter invited by the undersigned for the work for construction of 4 nos. Shop at near Baruipur Girls' High School at ward no. 08 under Baruipur Municipality from eligible resourceful bona-fide reputed supplier, or Govt. contractors registered with P.W.D, C.B, P.H.E etc & other Engineering Department of the Govt. having experience in having similar nature of works in last 3(three) years and the value of each work should not in any case be less than 40% (forty percent) of the value put to tender as indicated below.

Details given below:

- a. Name of the work : Construction of 4 nos. Shop at near Baruipur Girls' High School at ward no. 08 under Baruipur Municipality
- b. Estimated amount put to Tender : Rs. 2,28,759.64
- c. Earnest Money to be deposited : Rs. 4575.00
- d. Time of Completion of work : 45 days from the issuing date of W.Order.
- e. Collection of Tender Document : 18.02.2021 to 24.02.2021 from 10:00 A.M to 2.00 P.M
- f. Dropping of sealed Tender documents on: 24.02.2021 upto 2:00 P.M
- g. Tender Paper Cost : Rs. 500/- Each

General Specification:

The following documents should be along with one set of Xerox copies (dully self-attested) are to be produced at the time of application for permission of purchasing Tender. Original papers may also be verified (if necessary) before issue of tender papers as per requirement. The cost of tender paper is Rs. 500.00 (five hundred)

1. Permanent account number (PAN Card) of Income Tax.
2. GST Number with Registration certificate.
3. Current years Professional Tax (PT).
4. Valid Trade License
5. No credential will be considered unless it is supported by Completion certificate mentioning the date of completion issue by an officer concerned
6. Applicant should produce in original self-identity card and submit a Xerox copy of the same while submitting application.
7. In case of partnership firm the intending Tenderer shall have to produce authentic document in respect of firm registration obtained from the Register of Firms, West Bengal Pursuant to the Indian Partnership Act-1932 (Act IX of 1932) along with application (Deed made by Notary will not be allowed)

TERMS & CONDITION:

1. The intending Tenderer is required to quote the rate in his own hand writing in figure as well as in words inclusive all taxes schedule of probable items with approximate quantities. If the Quoted are inclusive all taxes is above/below than 5 % (five percent) of market value an analysis of the rate may asked at the time of opening of tender.
2. Contractors who will participate in the Tender, must have deposit Earnest money i.e. Annexure-A in the form of Bank Draft drawn on any Nationalized Bank/RBI Listed bank in favour of The Chaiman, Baruipur Municipality, South 24 Parganas, payable at Baruipur , Kolkata. The Bank Draft should be attached with the Tender documents, failing which the tender will be treated as informal. The EMD amount will be converted to the Security Deposit. Total Security deposit of 10% will be released after 6 months of completion of the work.
3. Incomplete Tenders will summarily reject. Conditional tender will be liable for rejection.
4. The offered rate should be inclusive of charges such as royalty & cess toll charges, carriage, re-carriage, G.S.T etc.
5. Tenders completed in all respects in double sealed covers super scribing the name of work and tender no. on the top of envelop are to be dropped for respective works in the Tender box kept in office of the Councillors, Baruipur Municipality within and up to 14:00 P.M on 25.02.2024 and will be opened on same day on 15:30 P.M by The Executive Officer or his authorized representative in the presence of Tender Committee Members and tenderers whoever may be present at the time of opening of the tender, in the case , the office remains closed for unforeseen reasons on the schedule time , all other conditions remaining unchanged. The undersigned reserves the right to change the opening date of the tender without assigning any reason.
6. Tender free form any condition will be preferred. The Tender will have to keep the offer open for 45 day (forty five) days from the date of opening of tender. In case any Tenderer withdraws his offer within the validity period or fails to undertake the Contract after acceptance of the work order the full earnest money will be forfeited to the ULB. Without assigning any reason what so ever.
7. In case of inadvertent typographical mistake found in the specification price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
8. The successful tenderer(s) shall have to supply within seven days from the date of issuing of the work order and the work should be completed within the stipulated time.
9. If the successful tenderer(s) fails to complete the work within the stipulated time then penalty of Rs. 500.00 (five hundred) will be charged for each additional day.
10. Tender paper will be issued to qualified contractors only and the undersigned is not bound to issue tender paper to all applicants. Decision of the undersigned regarding issue of tender paper is final. The undersigned reserves the right to accept or reject any application without assigning any reason.
11. The payment will be made as and when found will be available from the concerned source. No claim, whatsoever, for delay in payment.

12. The undersigned reserves the right to alter the terms and condition of this notice at any time in the interest of public service only.
13. Selection of firm for execution of the work will be on the basis of competitive rates favorable to the ULB only without according any price preference/weight age on offered rates. The accepting authority reserves the right to accept any Tender or reject any or all the Tenders without assigning any reason and he does not bind himself to accept the lowest Tender or any of the Tenders. Authority reserves the right to split up tendered works to more than one contractor in the interest of speedy execution of the scheme.
14. All materials are tested at the time of supplying (If required) and work order of supplying materials should be issued phase wise /as demand

[N.B.:In case of any bandh and holidays on the aforesaid dates, next working day will be treated as scheduled/prescribed date for the purpose. The undersigned reserves the right to change the opening date of the tender without assigning any reason.]

Baruipur

Executive Officer
Baruipur Municipality
Executive Officer
BARUIPUP MUNICIPALITY

Copy forwarded for information & necessary action to:

1. S.D.O., Baruipur
2. Postmaster, Baruipur
3. Station Manager, Baruipur Electricity Supply
4. Chairperson, Board of Administrator, B.M
5. Member, Board of Administrator, B.M
6. F.O., B.M
7. Accountant, B.M
8. Junior Engineer
9. Office Notice Board
10. Website: www.baruipur municipality.org.in

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